

Real Estate General Info Concerning Documents, Fees, and Processing

Oak Village North Property Owners Association is a self-managed, volunteer organization.

- We provide resale certificates, statement of accounts, and subordination agreements.
- We are UNABLE to provide 60- or 90-day letters. We are UNABLE to process verbal requests.
- All requests must be sent to members@oakvillagenorth.org
- WE DO NOT MAINTAIN A PHYSICAL OFFICE FOR COURIER DELIVERIES (UPS, FedEx, etc.) **All checks must be sent via US mail** to Oak Village North Property Owners Association, 30415 Olympus, Bulverde, TX 78163 **or dropped in the OVN secure drop box at the entrance to our community park on Olympus.**
- Please make all checks out to **Oak Village North Property Owners Association**. We do not accept credit cards.
- All documents are delivered electronically, within 5-7 business days of receiving payment.

Statement of account fee: \$100.00

- Must be paid in advance.
- Please email members@oakvillagenorth.org with payment delivery method.

Resale Certificate fee: \$375.00

- Must be paid in advance.
- Please email members@oakvillagenorth.org with payment delivery method.

Transfer Fee: \$200.00 (Required)

- May be paid in advance or at closing.
- Please email members@oakvillagenorth.org with payment delivery method.

Subordination Agreement Fee: \$150.00

- Must be paid in advance.
- The blank agreement will be sent along with the Resale Certificate, if required by lender. Be sure to allow ample time for turnaround of this document.
- Please email members@oakvillagenorth.org with payment delivery method.

Contact us at members@oakvillagenorth.org if you need additional help or have questions, please. Thank you.