

NEW HOME PLAN APPROVAL

IMPORTANT NOTE: TAKE YOUR APPLICATION FOR PLAN APPROVAL TO THE BULVERDE CITY HALL IN ORDER TO GET ANY REQUIRED PERMITS FROM THE CITY OF BULVERDE BEFORE ANY WORK IS STARTED. ALL SIGNS FROM THE CITY OF BULVERDE AND SIGNS FROM OVNPOA MUST BE VISIBLY POSTED AT THE JOB SITE PRIOR TO THE START OF ANY CONSTRUCTION.

THE FOLLOWING MUST BE SUBMITTED TO OVNPOA ARCHITECTURAL COMMITTEE

1. ONE SET OF PLANS SHOWING ALL ELEVATIONS
2. ONE PLAT LAYOUT SHOWING THE HOUSE SETBACKS (This can be hand drawn)
3. ONE COMPLETED "APPLICATION FOR PLAN REVIEW" FORM (One Page)
4. ONE COMPLETED "NEW OWNER INFORMATION" FORM (One Page)
5. ONE COMPLETED "NEW HOME BUILDING REQUIREMENTS" FORM (Two Pages)
6. A NON-REFUNDABLE CHECK IN THE AMOUNT OF \$100.00, PAYABLE TO OVNPOA
7. A SURETY BOND OR CASHIERS CHECK IN THE AMOUNT OF \$1000.00, PAYABLE TO OVNPOA

THE SURETY BOND OR CASHIERS CHECK WILL BE REFUNDED UPON COMPLETION OF THE PROJECT IF THERE ARE NO BUILDING INFRACTION(S).

WHEN COMPLETED, BRING TO: **Oak Village North Park Drop Box**
ADDRESS: **30415 Olympus**
Bulverde, TX 78163
EMAIL: acc@oakvillagenorth.org

The forms must be submitted to the Architectural Committee at the same time as the plans and plat layout. After the plans are approved, the submitted forms, plans and plat layout are kept with OVN POA records.